



OFFICER NOTES



For distribution to HFWI Presidents, Secretaries & Treasurers



SEPTEMBER 2023



The next e-Newsletter dispatch/collect will be after 2.30pm on Friday, 18th August. E-dispatch will be via members' email.

HFWI IFE REQUEST – DEADLINE 28th NOVEMBER 2023

If your WI would like to make use of the HFWI IFEs' services, you should ask your members to approve the appointment of a WI trained "Independent Examiner" **at your next Meeting** and return the request slip below to WI House.

There is a fee of £20 for this service plus any expenses (such as postage or travel) incurred by the Independent Examiner. After completion of audit an invoice will be sent from HFWI who will then forward payment to the respective IFE. Any IFE, who is a Trustee, does not receive payment, their fee will be retained by Herefordshire Federation of Women's Institutes. *(Enclosure: IFE28NOV2023)*

HFWI's LINKING LIST NATIONAL ANNUAL MEETING 5/6/24 -THE ROYAL ALBERT HALL

The enclosed Linking List provides instructions on how select the delegate for your group of WIs for the next NAM. Confirmation of delegate names and details are to be with the Federation Secretary **by 28th November at the latest**. Caroline Wright, Federation Secretary Email: fedsec@herefordshirewi.org.uk or tel: 01432 272268.

(Enclosure: HFWI's LINKING LIST NATIONAL ANNUAL MEETING 2024)

GIFT AID

HFWI wishes to thank all those members/Institutes that have completed Gift Aid forms. We would encourage anyone who has not completed gift aid to do so – forms can be collected from WI Day or use the enclosure. If you are wishing to collect a particular number of Gift Aid forms, please let us know how many by contacting admin@herefordshirewi.org.uk We can then make these available for collection at WI Day.

(Enclosure: Gift Aid Forms)

CRADLEY WI'S TRIP – CARDIFF CHRISTMAS MARKET



Please see the enclosed poster advertising this wonderful trip to the Cardiff's Christmas Market on 29th November 2023 at £20.00 per person.

(Enclosure: Cradley WIs Cardiff Xmas Market Trip)

STRATFORD-UPON-AVON TRIP – 7th NOVEMBER 2023 - £20+optional tour



We are organising a fantastic trip to historic Stratford-upon-Avon. Details of the trip are on the enclosed booking form and the deadline for bookings is 19 October. This trip is not exclusively for WI members, so bring along a friend or family member.

(Enclosure: Stratford-upon-Avon Trip booking form)

HURRAY - STILL A FEW PLACES LEFT.....



There are a few places left on the trip to Westonbirt Arboretum on 28 October 2023. Coach and entrance fee = £36.00. Closing date: Friday, 29th September 2023.

(Enclosure: July/August Westonbirt 2023 Booking Form)

WI OFFICERS' COFFEE & CATCH-UP



The next catch-up meeting is **14th October 2023, 10.30am at Pengethley Garden Centre**. It would be lovely to meet one, or more of your officers for a chat over coffee.

CALLING ALL CROCHET EXPERTS

In-line with the Make Waves for Clean Rivers campaign, our Climate Ambassadors would love to decorate and sell on their stand at WI Day, **the NFWI Dragonfly**. If you can, or know of anyone who can crochet, perhaps they might consider donating their time to making some of the Dragonflies. The pattern is attached, and can also be found on MyWI <https://mywi.thewi.org.uk/public-affairs-and-campaigns/news-and-actions/Get-involved-in-the-WIs-Week-of-River-Action> Please bring any dragonflies to WI Day on the 16th September, or they could be dropped off sooner to WI House. The metal keyring will be supplied, so all that you need to provide is the crocheted element. TIA

(Enclosure: Pattern for Dragonfly keyring)

CRADLEY WI'S TRIP TO **BLENHEIM PALACE - CANCELLED**

With regret Cradley WI have cancelled their trip to Blenheim Palace. Apologies to anyone who had shown an interest in the trip. Perhaps you could join the Cardiff Christmas Market trip – see below.

BECOME A WI TRUSTEE

If any of your members wish to become a HFWI Trustee, would you encourage them to and complete the enclosed nomination form. Please return the completed form to WI House by 12 October 2023.

(Enclosure: HFWI Trustee Nomination Form)

NFWI WEB TRAINING AVAILABLE

Would you like to know how to edit a page for your WI on the NFWI website? Or help out our current volunteer web editors? National are offering 2 sessions of **online training, 23rd November and 5th December, 5.30 to 6.30pm** by Zoom. To register for the sessions, please fill out this form on My WI: <https://mywi.thewi.org.uk/communications-and-pr/using-the-wi-website/web-editor-training> This will be popular so don't delay. First time training has been offered in years.

REVIEW OF NFWI ANNUAL MEETINGS

NFWI have informed us of the outcome of their review of NAMs. In 2024 the NAM will be held on 5 June at the Royal Albert Hall, London. Observer tickets will be priced at £28 per ticket and NFWI will also offer a free to view streaming service from the Royal Albert Hall for those who wish to join online. Unlike previous Annual Meetings where observers have paid to view online, these links will be circulated free of charge.

From 2025 NFWI will begin a continuous three-year cycle, that will include two consecutive meetings that will offer online participation only, followed by one in-person meeting at a larger venue, allowing members to join both in-person and online. The delegate ratio for the online meetings in 2025 and 2026 has been set as 1:4. The delegate ratio for the hybrid meeting in 2027 will be decided later once the venue is known.

WI DAY COMPETITION ENTRIES

Please encourage your members to take part in the **competitions for WI Day** – Greetings Card, Photography, Calligraphy, Floral Art and Handicraft. Let us know of your expected entries and good luck to all competitors.

(February Enclosure: WI Day 2023 Competitions)

HOW ARE YOUR CALENDAR AND DIARY SALES GOING?

To help promote your sales, you should have now received your sample calendar and order form for diaries and calendars. Calendars are £5.50 (or 2 for £10) and a diary is £7.00. Don't forget to include your sample calendar in the calculation of your final order. If you are unable to sell the calendar, please return it to WI House either, via the next Coffee morning/WI Day/ACM. *(July/August Enclosure: 2024 Calendar & Diary Order form)*

CRAFT & CHAT – AUTUMN SERIES

The new range of craft and chat sessions (see enclosure or links) are now available for booking. Individual sessions are £5.00 or £25 for a block booking of 12 sessions. Expert tutors deliver each online session, demonstrate a different skill and are available to offer advice. Book, either via the link on the HFWI Website <https://herefordshire.thewi.org.uk/events> or <https://www.trybooking.com/uk/events/landing/45499>

(Enclosure: Craft and Chat Autumn Series 2023)

MIDLANDS AIR AMBULANCE COMMUNITY HUB

Kate Bristow, on behalf of Midlands Air Ambulance Charity has written to us to inform member that their Hereford Store & Community Hub is now open, at 7, Commercial Street, Hereford HR1 2DB. They are looking forward to booking the community space out to local groups free of charge, at a time that suits them. The aim is to give back to the community a safe space that will help them reach out whilst raising awareness for Midlands Air Ambulance Charity.

As the Fundraising Executive for Herefordshire, representing Midlands Air Ambulance, Kate is available to present to your community group about the work Midlands Air Ambulance Charity do. Each presentation lasts about an hour with an opportunity for Q&As at the end. For further details please contact Kate via email at: kate.bristow@midlandsairambulance.com

ACM DELEGATES – IS YOUR INSTITUTE REPRESENTED?

We have several WIs who have not sent in the details of their ACM representative. We are sure this is due to the lack of August meetings. But might we encourage you to do so asap, as very soon, we have, to give Ledbury Rugby Club our final numbers. Thanking you in advance and thanks to those who have already booked.

(May 2023 Enclosure: ACM Invite 2023)

FOR SALE

Upton Bishop WI have 12 red and white gingham tablecloths for sale - each at £12.00. Buyer to collect from WI House, or a HFWI event. Contact: ubwomensinst@gmail.com

CYBER SECURITY ADVICE/NOTES

BEWARE! In July PC Rebecca Smith warned the members of Tupsley about SCAMMERS whether on-line, the doorstep or on the phone. We are all vulnerable & it is good to be warned & told how we can avoid scams. Our thanks go to Barbara Glasspoole who has kindly made available an advice sheet (see enclosure) that she compiled after the talk.

(Enclosure: Cyber Security Advice)

NFWI LAUNCH 'THE WI LEARNING HUB, POWERED BY DENMAN

Further to the previous notification of the sale and investment from the sale of the Denman Estate, NFWI are informing members (see enclosed NFWI Correspondence) of this launch. The fundamental vision of the new model is one that offers free nationally available online education to WI members, supported by a fundraising and commercial strategy, making education more convenient and accessible for all. This means the online Denman at Home offer will continue as it is today. The new WI Learning Hub, and access to the free educational content for members, will be officially launched in January 2024, so please keep an eye out for further communications. *(Enclosure: Denman communication to WI members – Letter from Denman Trust Chair 3 August 2023)*

Enclosures:

IFE28NOV2023

HFWI's LINKING LIST NATIONAL ANNUAL MEETING 2024

Gift Aid Forms x 4

NFWIDragonflyAug23

Cradley WIs Cardiff Xmas Market Trip 29 Nov

Stratford-upon-Avon Trip booking form

Cyber Security Advice

Letter from Denman Trust Chair - 3 August 2023

HFWI Trustee Nomination Form

Craft & Chat Autumn Series 2023